

MEMORANDUM

TO: City of Arlington Health Plan Participants – Retirees

FROM: Leeann Shackelford, Employee Services Manager and
Anne Mott, Benefits Specialist

SUBJECT: Open Enrollment – 2008 Plan Year

DATE: September 21, 2007

Welcome to Annual Open Enrollment 2008

Enclosed is your copy of the 2008 Retiree Benefit Guide and a Retiree Benefit Statement which outlines your current plan enrollment as of September 18, 2007. This year “What’s New for 2008” includes general information of interest to all retirees and then a section for Pre-65 and Post-65 individuals. Effective January 1, 2008, individuals age 65 and over will be required to enroll in either the Secure Horizons Medicare Advantage plan (Dallas/Fort Worth area only) or one of the AARP supplement plans to continue coverage through the City for the 2008 plan year.

If under age 65 and you desire to change your coverage and/or coverage level (example from Retiree + Spouse to Retiree Only) for the 2008 plan year, you must complete a 2008 Retiree Enrollment / Change Form and forward to Workforce Services no later than October 31, 2007 at 5 p.m. **If you do not want to make changes in your plans or coverage level**, please **do not** complete a 2008 Retiree Enrollment / Change Form. Your 2008 coverage will remain in the same plan at the same level as you are currently enrolled.

If 65 and over and you are currently enrolled in either Secure Horizons or the AARP Plan K (with or without the UHC Medicare Pharmacy plan) and you **do not** want to make changes in your coverage or coverage level for the 2008 plan year, please **do not** complete a 2008 Retiree Enrollment / Change Form. However, if you want to make a change in either coverage and/or coverage level, you must complete a 2008 Retiree Enrollment / Change Form and return to Workforce Services no later than October 31, 2007 at 5 p.m.

If 65 and over and currently enrolled in the Core, Plus or Premium plan, you must complete a 2008 Retiree Enrollment / Change Form and return to Workforce Services no later than October 31, 2007, at 5 p.m. We have requested your personalized AARP enrollment kit be mailed to your home address. The Secure Horizon packets will be made available during the open enrollment meetings. Please complete a Retiree Enrollment / Change Form and return to Workforce Services prior to October 31, 2007, at 5 p.m. if you want to be enrolled in any of the City sponsored plans effective January 1, 2008.

Retiree meetings will be held October 4 - 5, 2007, beginning at 9:30 a.m. on both days in the Council Chamber at City Hall, 101 W. Abram Street, in Arlington. Enrollment assistance will be available both days beginning at 1:00 p.m. in the Council Chamber. Representatives from Workforce Services, United Healthcare, Medicare, Social Security, Secure Horizons and AARP Healthcare Options will be available to answer questions and assist you with the enrollment process.